



We're Hiring!

Sports Coordinator

Commencement date: **11 January 2027**

We are looking for a young, active, enthusiastic, organised and experienced Sports Coordinator to join our team and contribute to the continued development of sport at Erica.



THE ROLE

- Coordinating the school's sporting programme, practices, fixtures and events.
- Teaching Physical Education across Grades 1–7.
- Facilitating Ball Skills for Grades 1 and 2.
- Coaching and supporting a range of primary school sporting codes.
- Coordinating Derby Days and other sporting events.
- Facilitating private and external sporting offerings.
- Supporting the administration, logistics and transport requirements of the sports programme.
- Working closely with learners, staff, parents, coaches and visiting schools.
- Contributing to the growth and development of sport at Erica.



WE ARE LOOKING FOR SOMEONE WHO

- Has relevant experience across primary school sporting codes.
- Holds an appropriate qualification with a PGCE and is SACE registered.
- Is a young active individual with a passion for sport and working with children.
- Is organised, detail-oriented and administratively strong.
- Works well with learners, parents and staff alike.
- Has strong communication and interpersonal skills.
- Holds a valid driver's licence and PDP (or willing to obtain one).
- Holds a Police Clearance Certificate



ADVANTAGEOUS

- Relevant coaching certifications
- School sport coordination experience.
- Sponsorship knowledge.
- Social media experience.

The SGB reserves the right not to fill this position.



Email a comprehensive CV, a brief cover letter, contact details of three referees, copy of your ID and proof of qualifications to:

secretary@ericaprimary.co.za



CLOSING DATE
15 October 2026