JEPPE HIGH SCHOOL FOR GIRLS

ADVERTISEMENT OF A SGB MANAGEMENT POST – HEAD OF STUDENT AFFAIRS

Jeppe High School for Girls, a leading, monastic public school situated in Kensington, Johannesburg seeks to employ:
Faculty: Senior Management Team

The starting date of the appointment is 6 April 2027 (Start of Term 2)

As the Head of Student Affairs, you will ensure the overall wellbeing, safety, and success of our students.

Key Requirements for the role include:

- Learner Discipline.
- Attendance and late coming
- Boarding Facilities Management
- Student Leadership
- Policies and procedures
- Extra-Curricular
- Alumnae
- Academic Innovation

The successful candidate will:

- Have the ability to function in a fast-paced environment
- Have the ability to work in a team
- Have the ability to work in a stimulating and innovative teaching environment.
- Have experience in student affairs, discipline management, and/or boarding, preferably in a leadership role
- Be passionate about education and the wellbeing of girls
- Be innovative and proactive in adapting to the changing needs of education
- Be able to interact positively with parents
- Have a strong understanding of child development, behaviour management strategies, and counselling techniques
- Have knowledge of legal, regulatory, and child protection policies relevant to student wellbeing and boarding facilities.
- A high level of organizational, managerial, administrative and communication skills.
- Display a progressive and inclusive approach to teaching and learning
- Be respectful of and mindful of working in a multi-cultural, monastic school environment
- Be SACE registered
- A background and reference check will be mandatory

HOW TO APPLY:
Email careers@jeppegirls.co.za

- A comprehensive CV with covering letter and 3 references.
- Applications will be reviewed on an ongoing basis until the right candidate is identified. Only qualified candidates will be invited for interviews.

Salary: Negotiable depending on qualifications and experience
Closing date: 15 December 2026

The school reserves the right not to fill the position. An application will not in itself entitle the applicant to an interview or appointment.